



Vision Statement March 2008

The Bromley Heath Neighbourhood Watch (BHNW) area is a community that feels, and is safe. This is achieved by the pro-active engagement of its citizens looking after each other, particularly the vulnerable and maintaining a low crime area by appropriate behaviour and measures to deter the criminal.

Mission, Aims, Objectives and Constitution of Bromley Heath Neighbourhood Watch

1. Title

The title of the Watch shall be Bromley Heath Neighbourhood Watch, referred to in the following as “ BHNW”

2 Mission, Aims and Objectives shall be:

- 2.1 To reduce and eliminate crime in Bromley Heath, Downend. This to be achieved by encouraging good citizenship and greater public participation in the prevention and detection of crime through effective partnership between the “ BHNW”, Police, Council(s) and the General Public in the area.
- 2.2 To formulate policy and safeguard the interest of Neighbourhood Watch and support its growth and development.
- 2.3 To consult with and provide a forum and meetings for our members, other Neighbourhood Watch groups, Police Liaison Committees, Consultative Groups, Crime Prevention Panels, local Councils, appropriate business and other statutory or voluntary groups or individuals, as and when appropriate, in furtherance of ‘BHNW’ aims and objectives, crime prevention and community safety.
- 2.4 To receive views and proposals made by other Neighbourhood Watch organisations and consider these at meetings of the “BHNW”.
- 2.5 To promote lawful activities, including fund raising, as considered appropriate.
- 2.6 The Watch shall be non political, non-sectarian and operate applying equal opportunities principles. This will assist in the community working as one, liaison or lobbying in pursuance of the Mission, Aims or Objectives.
- 2.7 To publish newsletters with information on all aspects of crime, crime prevention and community safety, distribute police information, leaflets and bulletins and display visual deterrents in the form of signs and stickers.
- 2.8 BHNW will regularly remind its members that it is possible to request and negotiate with insurance companies for lower insurance premiums by way of discounts on, for example, home and car ownership.



3. Membership

- 3.1 Membership of the “ BHNW “ is extended to all residents, within the designated sectors of the Watch. The secretary keeps a plan that gives this detail and is available to view on receipt of reasonable notice.
- 3.2 Fund raising is based on voluntary contributions, donations, sponsorship and advertising revenue. This will take place either at meetings or events, from appeals and from publications, at times and dates determined by the committee.

4 Committee

- 4.1 The general management, affairs and policies of “BHNW” are vested in the committee.
- 4.2 The committee shall consist of the elected officers: Chair, Past Chairperson, Secretary, Treasurer, Public Relation Officer, Newsletter Editor and a Co-ordinator from each sector, to be elected on an annual basis, and an official representative from the local Neighbourhood Police.
- 4.3 Serving Officers of local Police and Council are excluded from holding elected office.
- 4.4 The committee may appoint such additional members or sub committees as necessary and shall determine any terms of reference, powers or duration as appropriate. Any such sub committee will be responsible to the main committee.
- 4.5 The committee shall meet on a pre-determined basis and also if special circumstances require. If a member is unable to attend a meeting they must advise the Chairperson or (Honorary) Secretary beforehand. At the first meeting of the calendar year members will agree the venue, time and date of the coming year’s meetings; adequate confirmation notice will be given prior to each date.
- 4.6 Decisions by the committee shall be by a simple majority vote. In the event of a tie, the Chairperson may exercise a casting vote.
- 4.7 The quorum for a committee meeting shall be a minimum of five, including at least two officers.

5. Finance

- 5.1 The control of the finances of “BHNW” is the responsibility of the committee.
- 5.2 No major expenditure shall be incurred by “BHNW” or the committee members without the prior agreement of at least two-thirds of the total committee, subject to sufficient funds being available and in accordance with the conditions under which such funds were supplied.



5.3 The Chairperson, Treasurer and one other signatory to the BHNW accounts shall have designated authority to sign cheques. Any cheque must bear two signatures one of which must be the Chair or the Treasurer.

5.4 The Treasurer will report at each meeting the of the committee as to the current financial position and will prepare for approval at the annual meeting an annual statement of the "BHNW" financial position.

6 General Meetings

6.1 GENERAL MEETINGS of the "BHNW" may be called from time to time. Written notification of at least four weeks stating the venue, date, time and an outline agenda shall be given.

6.2 A GENERAL MEETING may be called by a committee majority if deemed appropriate, or by request from 10 member(s) of "BHNW."

6.3 A GENERAL MEETING of the "BHNW" shall be called annually. A minimum agenda for such a meeting shall include a report from the committee on affairs of the "BHNW", recommendations for election of the committee - nomination forms being available on request and issued prior to meeting, confirmation of Police and Council Representatives, financial report plus any related matters.

6.4 The quorum for GENERAL MEETINGS shall be a minimum of 25 members **in addition to the committee**. The quorum numbers shall be achieved, if necessary, by the addition to a count of those present of those voting by post, or email, or by nominating any member of the committee, in writing, to act as a proxy on their behalf, instructing, or otherwise, as to their voting intentions.

7 Amendments to the Constitution.

'The committee will consider changes to this constitution providing that any proposed change is submitted to the committee two weeks in advance of a general meeting and signed by 10 residents.

8. Interpretation of this Constitution

The committee shall be responsible for the interpretation of this constitution, and whose decision in the matter shall be final.

Chairperson _____ Date _____

Secretary _____ Date _____